



Oxford University School Employment Application



Date _____

Name _____
First Middle Last

Address _____

Phone (home) _____ Phone (cell) _____

E-mail (1) _____ Email (2) _____

Date of Birth ____ (Month) ____ (Date) ____ (Year)

Social Security # _____ - _____ - _____

Have you ever been convicted for any crime; including sex related or child abuse related offenses?

_____ No _____ Yes (if yes) When: _____

Position Desired (Mark one)

_____ Teacher _____ Teacher Assistant _____ Other (explain) _____
_____ Full time _____ Part time

Instruction Level Preferred

Pre-Kindergarten (3 yr. olds) Junior Kindergarten (4 year olds)
Senior Kindergarten (5 year olds) 1st Grade 2nd Grade 3rd Grade
4th Grade 5th Grade 6th Grade

Professional Background

Degree(s) Held (circle those that apply)

BS BA Master's Specialist Doctorate

Institution _____ Address _____

Institution _____ Address _____



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Mississippi Certificate Endorsement(s) Class (circle one)

AAAA AAA AA A

Type _____ Other (specify) _____

Current Certification in other states _____

Total years of teaching experience _____

Social Security # _____

Level of computer Proficiency (circle one)

Beginner Intermediate Advanced

Professional and Personal References

Do you have recommendations on file in a placement office?

Name/Address of University _____

List the names and address of three references.

Name	Complete Address	Phone Number
1. _____	_____	() _____
2. _____	_____	() _____
3. _____	_____	() _____

Attach a resume, at least two letters of recommendation from people under whom you have worked, a copy (copies) of your college transcript(s), NTE Scores, and your teaching certificate.

Please also provide a Personal Vision Statement

Describe the qualities you possess that qualify you for the position you are seeking. Please mention any particular classroom lesson, unit, program, or activity of which you are especially proud. This will give us an idea of your teaching style and special interests or talents. (Please include this information as an attached document- preferably typed.)

It is the policy of the Oxford University School not to discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs or employment practices.